

J D College Of Engineering & Management, Nagpur

Khandala, Post:Valni, Near Hanuman Temple, Borgaon Fata,
Kalmeshwar Road, Nagpur - 441 501 (M.S.)

Internal Quality Assurance Cell (IQAC)

NOTICE

Date: 30th April '2020

This is to inform all the IQAC members that the meeting of Internal Quality Assurance Cell is scheduled on :

Date: 07/05/2020

Mode: Online Webex Meet

Time: 6.00pm

The following agenda shall be discussed in the meeting:

Item No. 1. Approval of the Minutes of Meeting held on 12/03/2020 .

Item No. 2. To review the Online Mode of teaching.

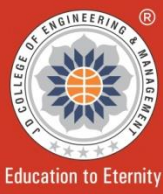
Item No .3. To discuss the forthcoming examination of the various semesters and preparation of Autonomous batch moving to 2nd year.

Item No. 4. To strategize admission for the session 2020-21.

Item No.5 . To discuss any other relevant matter with the permission of the chair

Dr.S.R.Chaudhari,
Chairman, IQAC

- Copy for kind information to: Hon. Directors
- Copy to all the IQAC members for NA



MINUTES OF 17th MEETING OF INTERNAL QUALITY ASSURANCE CELL (IQAC)

The Minutes of 17th Meeting of IQAC was held on 07th May'2020 via Online Mode on Webex at 6.00pm. The following members of IQAC were present during the meeting:

Sr.No.	Name of the Committee Member	Particulars
1	Dr.S. R .Chaudhari	Chairman
2	Prof. (Dr) S.V. Sonekar	Member
3	Dr.UjwalaDange	Co-ordinator
4	Dr.Sanjay Haridas	Member
5	Dr. NamrataPradnykar	Member
6	Mrs. Surabhi Pranav	Member
7	Dr. B. R. Mahajan	Member
8	Prof. (Dr). S. R. Vaishnav	Member
9	Mrs. Madhuri Pal	Member
10	Mrs. NeetuGynachandani	Member
11	Mr. Abdul Ghaffar	Member
12	Dr. S. J.Phillip	Member
13	Mrs.Vasundhara Malhotra	Member
14	Dr. Amit Gupta	Member

The following members expressed their inability to join the meeting. Hon.Chairman considered their absence.

1. Dr.P.B.Maheshwary- Management Representative
2. Dr. A.M.Pandey – Member from other University
3. Dr.R.H. Parikh - Member from other University
4. Mr. SudhirMunje- Member from Industry
5. Mr.Rahul Wagh – Member - Alumni

At the outset, the Chairman welcomed all the members virtually present for the meeting. He also welcomed , Dr.Sanjay Haridas who joined college recently and thereby on the IQAC Committee being the veteran academician.

Item No.1: Confirmation of the 16th IQAC Minutes of Meeting held on 18/03/2020.

Action Taken Report was also briefed by the co-ordinator IQAC. No specific query was raised on the same. The minutes of the meeting were approved unanimously.

Item No. 2: To review the Online Mode of teaching

Due to Covid19 Pandemic, the entire teching learning proces was shifted online on declaration of Lockdown. Dr.S.V.Sonekar shared the details of online engagement of students and teachers. He presented the details stating total number of classes engaged: 1411,Video material/links shared with the students 1521,Assigments given: 428, Quizzes:

305, Examinations: 148. Apart from the same total 2619 parents were reached for online parents teachers meet, faculties registered for 354 FDPs/Workshops and 6 Patents have been filed by the faculty members and 26 papers were send for review to reputed journals. The house expressed the satisfaction over the same. Co-ordinator IQAC suggested to use the statistics for online promotion of the college.

Item No .3. To discuss the forthcoming examination of the various semesters and preparation of Autonomous batch moving to 2nd year.

Owing to ongoing pandemic, the examination schedule for Autonomous as well as university affiliated courses has been changed. Dr. S. V. Sonekar suggested that the final examinations for the affiliated courses will be conducted as per the guidelines from respective universities viz DBATU and RTMNU. The mid semester examination will be conducted in the third week of May. The examination will be based on MCQs to check the understanding of concepts and there will be different sets of question papers. The examination will be conducted on Google Forms.

Dr.S.V.Sonekar asked all the members present to share the preparation of 3 rd Semester Autonomous Batch. Dr.B.R.Mahajan shared that the syllabus has been prepared by respective Board of Studies and approved by Academic Council. The teachers are directed to initiate preparation in terms of subject files, compiling video links, mapping NPTEL course contents with syllabus etc.

Item No. 4. To strategize admission for the session 2020-21.

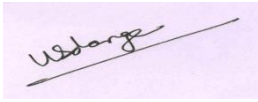
Co-ordinator IQAC suggested that since the admissions may get affected due to pandemic. The online promotion of the college be initiated through various online medium such as you tube videos, workshops, active presence on social media. Admission Software may be procured to initiate contactless admission procedure.

The Chairman IQAC suggested that all the HoDs may prepare 2-3 minute videos and these may be circulated through broadcasting groups to the various stakeholders and also reach various polytechnic colleges for lateral entry admissions. The brainstorming for video themes, topics will be initiated by Dean(Admn). HoD MBA requested for the data of CAT students for admission purpose as the CET for 2020-21 admissions has not taken place so far.

Item No.5 . To discuss any other relevant matter with the permission of the chair.

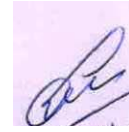
The Chairman IQAC appreciated the efforts of Dean(Capacity Building) for conducting workshop on “Maintaining Mental Health during Pandemic” in association with DBATU, which was well received and appreciated by Hon.Vice Chancellor and other stakeholders. He also shared that IQAC Co-ordinator has initiated the survey on “Online Teaching” across all the DBATU affiliated colleges and asked all the concerned to encourage students to respond to the survey floated. Based on the survey, he also asked all the HoDs to compile the details of the students about the devices available with them i.e. Android or the basic ones which will help to plan the teaching learning more effectively in Online mode.

The meeting ended with thanks to chair and all the members present.



Dr.Ujwala Dange

Co-ordinator, IQAC



Dr.S.R.Chaudhari

Chairman, IQAC

- Copy for kind information to: Hon. Directors
- Copy for circulation and NA to all IQAC Committee Members



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Internal Quality Assurance Cell (IQAC)

NOTICE

Date: 6/08/2020

This is to inform all the IQAC members that the meeting of Internal Quality Assurance Cell is scheduled on :

Date: 12/08/2020

Venue: Office of the Principal

Time: 3.00pm

The following agenda shall be discussed in the meeting:

Item No. 1. Approval of the Minutes of Meeting held on 07/05/2020 .

Item No.2. To initiate the preparation of funding proposals from AICTE/DBATU/DRDO and other funding agencies.

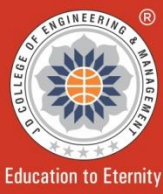
Item No.3. To undertake discussion on the improvements to be included in Autonomy functioning for the 2020-21 batch and review the placement till date.

Item No.4. Any other matter with the permission of the chair

Dr.S.V.Sonekar

Chairman, IQAC

- Copy for kind information to: Hon. Directors
- Copy to all the IQAC members for NA



MINUTES OF 18th MEETING OF INTERNAL QUALITY ASSURANCE CELL (IQAC)

The Minutes of 18th Meeting of IQAC was held on 12th August'2020 at 3.00pm. The following members of IQAC were present during the meeting:

Sr.No.	Name of the Committee Member	Particulars
1	Dr.Prashant Maheshwary	Management Representative
2	Prof. (Dr) S.V. Sonekar	Chairman
3	Dr.UjwalaDange	Co-ordinator
4	Dr.Sanjay Haridas	Member
5	Dr. NamrataPradnykar	Member
6	Mrs. Surabhi Pranav	Member
7	Dr. B. R. Mahajan	Member
8	Prof. (Dr). S. R. Vaishnav	Member
9	Mrs. Madhuri Pal	Member
10	Mrs. NeetuGynachandani	Member
11	Mr. Abdul Ghaffar	Member
12	Dr. S. J.Phillip	Member
13	Mrs.Vasundhara Malhotra	Member
14	Dr. Amit Gupta	Member
15	Mr.Omkar Jasrotiya	Non Teaching representative

- 1.Dr. A.M.Pandey – Member from other University
2. Dr.R.H. Parikh - Member from other University
3. Mr. SudhirMunje- Member from Industry
4. Mr.Rahul Wagh – Member - Alumni

The above members expressed their inability to attend the meeting, Hon.Chairman IQAC considered the same.

At the outset, the Chairman congratulated Dr. S. R. Chaudhari on being appointed as Pro Vice Chancellor, RTM Nagpur University in his absence and also expressed that it is a proud moment for JDCEM and the members present were welcomed by him. The proceedings were initiated as under:

Item No.1: Confirmation of the 17th IQAC Minutes of Meeting held on 07/05/2020.

The minutes of meeting held on 7/5/2020 were read out by Co-ordinator IQAC. No issue was raised therefore the minutes were confirmed unanimously.

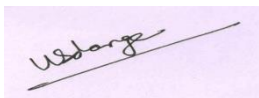
Item No.2. To initiate the preparation of funding proposals from AICTE/DBATU/DRDO and other funding agencies.

To ensure that the funding proposals are thoughtfully and meticulously prepared, the Chairman asked IQAC Co-ordinator to share the formats to all the concerned ahead of schedule and asked the members to do brainstorming at the department level to enhance the quality of the applications.

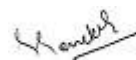
Item No.3. To undertake discussion on the improvements to be included in Autonomy functioning for the 2020-21 batch and review the placement till date.

In view of bringing the refinements in the autonomy, the teaching learning process must be planned keeping in view the outcome based pedagogy. In view of the ongoing pandemic, the academic session for the forthcoming batch is expected to get delayed so the adequate time is available to bring improvements in the existing system. Placements for the session were discussed. TPO shared the challenges which were encountered during ongoing pandemic situation. Based on the it was suggested that more online interventions for employability enhancement will be initiated for the passing out batch of 2020-21.

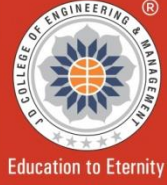
The meeting ended with Vote of thanks to chair followed by tea.



Dr.Ujwala Dange,
Co-ordinator,
IQAC



Dr.Shrikant Sonekar
Chairman, IQAC



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Internal Quality Assurance Cell (IQAC)

NOTICE

Date: 21/10/2020

This is to inform all the IQAC members that the meeting of Internal Quality Assurance Cell is scheduled on :

Date: 20/11/2020

Venue: Office of the Principal

Time: 3.00pm

The following agenda shall be discussed in the meeting:

1. To approve the minutes of meeting held on 12/08/2020.
2. To discuss on effectiveness of CO PO mapping,
3. To discuss the enhancements in the admission system in view of ongoing pandemic situation and restrictions thereby.
4. To discuss any other matter with the permission of the chair.

Dr. S. V. Sonekar
Chairman, IQAC

- Copy for kind information to: Hon. Directors
- Copy to all the IQAC members for NA



MINUTES OF 19th MEETING OF INTERNAL QUALITY ASSURANCE CELL (IQAC)

The Minutes of 19th Meeting of IQAC was held on 20th November'2020 at 3.00pm. The following members of IQAC were present during the meeting:

Sr.No.	Name of the Committee Member	Particulars
2	Prof. (Dr) S.V. Sonekar	Chairman
3	Dr.UjwalaDange	Co-ordinator
4	Dr.Sanjay Haridas	Member
5	Dr. NamrataPradnykar	Member
6	Mrs. Surabhi Pranav	Member
7	Dr. B. R. Mahajan	Member
8	Prof. (Dr). S. R. Vaishnav	Member
9	Mr. Abdul Ghaffar	Member
10	Dr. S. J.Phillip	Member
11	Mrs.Vasundhara Malhotra	Member
12	Dr. Amit Gupta	Member
13	Mr.Omkar Jasrotiya	Non Teaching representative

- 1.Dr. A.M.Pandey – Member from other University
2. Dr. R.H. Parikh - Member from other University
3. Mr. SudhirMunje- Member from Industry
4. Mr. Rahul Wagh – Member – Alumni
5. Dr. Prashant Maheshwary, Mrs.Madhuri Pali, Mrs Neetu Gyanchandani

The above members expressed their inability to attend the meeting, Hon. Chairman IQAC considered the same.

At the outset the Chairman, IQAC welcomed all the members present.

Item No.1: Confirmation of the 18th IQAC Minutes of Meeting held on 12/08/2020.

The minutes of the meeting and action taken were read out by the Co-ordinator and the minutes were confirmed.

Item No.2: To discuss on effectiveness of CO PO mapping.

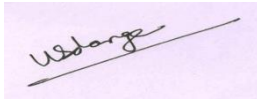
Since the Autonomy batch will be moving in second year i.e.3rd Semester, all the HoDs shared that the new faculty members are finding it difficult to plan syllabus on the basis of CO PO. Since our autonomy is activity based and in the nascent stage faculty requires lot of handholding. The Chairman, IQAC asked Dr. Sanjay Haridas to engage faculties department wise and guide them in

deciding COPO of the respective courses. He further added that this will encourage faculties to share their difficulties individually without any inhibition. Dr. Sanjay Haridas accepted the suggestion from the Chairman IQAC. He further added that in view of the other activities going on the faculties shall meet him in his office instead he going to various departments to ensure the operational efficiency of the process. All the concerned agreed to the same.


Item No.3: To discuss the enhancements in the admission system in view of ongoing pandemic situation and restrictions thereby.

Dean(Admissions) shared the various timelines about CAP reporting for Engineering & MBA admissions and also shared that the feedback of Admission Software of No Paper Forms. All the members present stated that in view of pandemic restrictions, the process of registration and CAP reporting be decentralized. The registration may be done in Nalanda Building and CAP reporting of various offices may be done at Suryaprastha Building in APJ Abdul Kalam Auditorium since the in Online mode, the academics are going on. To ease the movement of the students, the fees counter may be set up at the same venue, was suggested by Mr. Omkar Jasrotiya. The Chairman IQAC and other members agreed to the same.

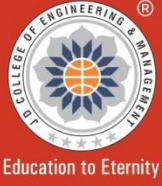
The meeting was concluded with Vote of thanks followed by tea.



Dr.Ujwala Dange,
Co-ordinator,
IQAC



Dr.Shrikant Sonekar
Chairman, IQAC



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Internal Quality Assurance Cell (IQAC)

NOTICE

Date:26 /02/2021

This is to inform all the IQAC members that the meeting of Internal Quality Assurance Cell is scheduled on :

Date: 19/03/2021

Venue: Office of the Principal

Time: 4.00pm

The following agenda shall be discussed in the meeting:

1. To confirm the minutes of the meeting held on 20/11/2022.
2. To enhance the mechanism of Exit Survey.
3. To improve the numerical aptitude of the students.
4. To initiate the meaningful connect with alumni.
5. To identify new external members on IQAC

Chairman,

IQAC

- Copy to all the IQAC members for NA



MINUTES OF 20th MEETING OF INTERNAL QUALITY ASSURANCE CELL (IQAC)

The Minutes of 20th Meeting of IQAC was held on 19th March '2021 at 3.00pm. The following members of IQAC were present during the meeting:

Sr. No.	Name of the Committee Member	Particulars
2	Prof. (Dr) S.V. Sonekar	Chairman
3	Dr.UjwalaDange	Co-ordinator
4	Dr.Sanjay Haridas	Member
5	Dr. NamrataPradnykar	Member
6	Mrs. Surabhi Pranav	Member
7	Dr. B. R. Mahajan	Member
8	Prof. (Dr). S. R. Vaishnav	Member
12	Dr. S. J.Phillip	Member
13	Mrs. Vasundhara Malhotra	Member
14	Dr. Amit Gupta	Member
15	Mr.Omkar Jasrotiya	Non Teaching representative

- 1.Dr. A. M. Pandey – Member from other University
2. Dr. R.H. Parikh - Member from other University
3. Mr. Sudhir Munje- Member from Industry
4. Mr. Rahul Wagh – Member – Alumni
5. Dr. Prashant Maheshwary, Mrs. Madhuri Pali, Mrs Neetu Gyanchandani

The above members expressed their inability to attend the meeting, Hon. Chairman IQAC considered the same.

At the outset the Chairman, IQAC welcomed all the members present.

Item No.1: Confirmation of the 18th IQAC Minutes of Meeting held on 12/08/2020.

The minutes of the previous meeting were read out and confirmed by the house.

Item No.2: To enhance the effectiveness of Exit and Student Satisfaction Survey.

The college has taking up Exit Survey and Student Satisfaction Survey. These surveys are administered with an intention of bringing improvements in the ongoing systems and process. Chairman, IQAC entrusted the analysis of the same to the respective departments as the surveys are responded department wise. Once the analysis is done the result shall be shared with the Dean Academics for further process.

Item No. 3: To improve the numerical aptitude of the students.

TPO shared the placement data and the feedback of the various aptitude tests conducted by the recruiters. Based on the same, the college has been imparting aptitude training to the students from 2nd year onwards. However the response of the students towards these sessions has been not serious. TPO suggested that if students are awarded credits for the same then, they will take the subject seriously. The HoDs present agreed to the same and suggested that if aptitude is included as credit subject, then the students will take it seriously as the performance of the same will be reflected in their mark sheet. The Chairman instructed Secretary of Academic Council to take up this issue in the forthcoming academic council meeting.

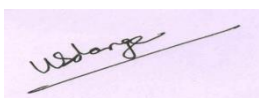
Item No.4: To initiate the meaningful connect with the alumni .

Dean Admissions expressed that the alumni are the vital stakeholders of the college. By this time the foundation batch alumni have scaled the significant milestones in their respective jobs, careers. Due to their demanding jobs it is not possible for them to attend the alumni meeting. There are platforms available in the market and several reputed colleges have been reaching out to their alumni through these portals. The college may seek such platform to maintain effective alumni connect. The chairman instructed Dean Admissions to explore the agencies providing these platforms along with Alumni In charge, Mr. Suhas Rewatkar so that the college can have this alumni engagement platform from the next academic session.

Item No.5: To identify new external members on IQAC.

Chairman IQAC stated that from the next academic session, the new IQAC Committee may be formed and asked all the members present to recommend the renowned academicians, industry experts so that they may be included in IQAC from the forthcoming academic session.

The meeting was concluded with Vote of Thanks followed by tea.



Dr. Ujwala Dange,
Co-ordinator, IQAC



Dr. Shrikant Sonekar
Chairman, IQAC