



**JAIDEV EDUCATION SOCIETY'S**  
**J D COLLEGE OF ENGINEERING AND MANAGEMENT**  
**KATOL ROAD, NAGPUR**

Website: [www.jdcoem.ac.in](http://www.jdcoem.ac.in) E-mail: [info@jdcoem.ac.in](mailto:info@jdcoem.ac.in)  
**(An Autonomous Institute, with NAAC "A" Grade)**  
**Affiliated to DBATU, RTMNU, MSBTE MUMBAI**



VISION	MISSION
To be a center of excellence imparting professional education satisfying societal and global needs.	<ol style="list-style-type: none"> <li>1. Transforming students into lifelong learners through, quality teaching, training and exposure to concurrent technologies.</li> <li>2. Fostering conducive atmosphere for research and development through well equipped laboratories and qualified personnel in collaboration with global organizations.</li> </ol>

### ACADEMIC CALENDAR UG 2023-24 (V/VII ODD SEM)

Month	Date	Events	Responsibility
<b>JUNE-23</b>	24	DRC Meeting	HoD
	26-30	Course Offered List, Load calculation & Load Distribution, Time Table preparation & display, Teaching Plan submission, Distribution of portfolio, Finalization of TGs, Class Incharges	HoD
	30	Annual Report	Dean IQAC
	30	Pre-Session Academic Audit (V, VII Sem)	Dean IQAC
	30	Uploading of time table, teaching plan on website and circulation	HoD
	30	Admission of students	
<b>JULY-23</b>	1	Roll Lists	HoD
	3	Commencement of Classes: V and VII semester	HoD
	3-4	Orientation program for V and VII sem	HoD
	3-7	Assessment of Course Outcomes for Odd & Even Term S-23, Assessment of POs/PSOs for 2022-23 session, Report and Gap Analysis of Assessment of POs/PSOs	HoD
	3-7	Board of Studies Meetings	BoS Chairman
	5	Internship Review	Dean III
	10	Nomination of Class representatives	HOD
	15	NPTEL Courses Registrations, Display of provisional detention list.	E-Learning Coordinator, HoD
<b>AUGUST-23</b>	1	Display of Time Table for Test Exam.	HoD
	5	Review of Syllabus covered, Display of attendance & Provisional Detention List-2	HoD
	7-10	Student Feedback	HoD
	7, 8, 9, 10,11, 14	Conduction of first periodic test-1	HoD
	15	Analysis of Student Feedback & action taken on feedback	HoD
	11-18	Answer sheet showing & sign, display of test-1 marks, Parent Teacher Meet	HoD
	19	Meetings of Teacher Guardians with students, Meetings of CRs with HOD	HoD
	19	Meeting of staff with HOD and submission of MoM (all meetings) to Principal Office	HoD
	19	CR meeting with Principal, DA, DIQAC	Dean Academics
	31	Academic Council Meeting	Dean Academics



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Month	Date	Activity	Responsible
SEPTEMBER-23	4	Display of Time Table for MSE	HoD
	8	Review of Syllabus covered, Display of attendance & Provisional Detention List-2	HoD
	11-14	Student Feedback-2	
	11,12,13,14,15, 16,18	Conduction of MSE	
	19	Analysis of feedback-2	HoD
	15-22	Answer sheet showing & sign, display of MSE marks, Parent Teacher Meeting	HoD
	22	Meetings of Teacher Guardians with students, Meetings of CRs with HOD	HoD
	22	Meeting of staff with HOD and submission of MOM (all meetings) to Principal Office	
	22	CR Meeting with Principal, DA and DIQAC	Dean Academics
	18-30	Exam form Filling	CoE
	30	Meeting of BoG	Dr. S. R. Vaishnav
OCTOBER-23	9	Display of Time Table for Test/2 Exam	HoD
	13	Review of Syllabus covered, Display of attendance & Provisional Detention List-3	
	16, 17, 18, 19, 20, 21	Conduction of Test-2	
	19-25	Answer sheet showing & sign, display of Test-2 marks	
	25	Internship awareness program	Dean III
	25	Review of Syllabus covered, Display of attendance & Provisional Detention List-3	HoD
	25-30	Departmental CR Meeting	HoD
		Submission of MoM of Departmental CR Meeting	
		CR Meeting with Director, DA and DIQAC	
26-30	Internal Practical Examination	HoD	
31	Last Teaching Day (V, VII Semester)		
	Final Detention List (V, VII Semester)		
NOVEMBER-23	01-04	External Practical Examination	CoE
	20/11-02/12	Conduction of ESE	CoE
	18/12/23	Commencement of next sem	HoD
		Deputation of Final Year students (VIII Semester) on Semester Industry Internship	Dean III & HOD

Dean Academics

Principal